

Guest Worksheet

STEP 1 BASIC INFORMATION

DRIVERS LICENSE RECENT CHECK STUB FROM WORK PAPER COPY COPY OF A UTILITY BILL

STEP 2 REFERENCES

We do not solicit references for sales. We do not sell any names to telemarketers. They must reside in Wisconsin.

Landlord or Building Manager or Property Owner or Mortgage holder: (Circle one)

Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Names on lease: _____ ***** Names of others living with you: _____

*** ALL REFERENCES NEED SEPARATE ADDRESSES **

Closest relative – not living with you; Name: _____ Relationship: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____

Friend or relative; Name: _____ Relationship: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ How long have you known them? _____

Friend or relative; Name: _____ Relationship: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ How long have you known them? _____

Name: _____ Phone: _____

Name: _____ Phone: _____

Your e-mail address _____ Cell phone carrier _____

Do you have text messaging on your phone? Yes No

Preferred choice for electronic receipts and reminders: email text (circle one)

STEP 3 DETAILS

Clear title in name of purchaser & any lien releases for trade-in (If Applicable)

Plates to transfer (If Applicable)

Down payment in: cash or visa/master card debit card or purchasers credit card. No checks.

Voided check or proof of savings account or copy of a bank statement or debit card to set up Automated payment withdrawals.

Any other documentation needed _____